

**NEW JERSEY DEPARTMENT OF TRANSPORTATION
AERONAUTICAL FACILITIES**

**AERONAUTICAL FACILITY AGREEMENT
N.J.A.C 16:54**

New Jersey Department of Transportation
Division of Aeronautics
1035 Parkway Avenue, PO Box 610
Trenton, New Jersey 08625

Date: _____

The undersigned hereby applies for License Designation/Alteration approval as provided for, pursuant to the provisions of Chapter 301, Laws 1966 and Title 6, Aviation, of the Revised Statue of the State of New Jersey, as amended and supplemented for the area of land and/or water described herein.

The information contained herein, and such additional information as may be required of the applicant in connection with this application, is submitted in order that the Commissioner of the Department of Transportation may properly evaluate the proposed Aeronautical Facility.

It is understood that if any of the information in this application or any additional information which may be submitted in connection therewith is found to be false, such false statements shall constitute good and sufficient cause for the Commissioner to reject the application or revoke any license issued in response to this application.

Local approvals, when required for aeronautical facilities, must be sought from local government officials and/or local Planning Boards and Zoning Boards of Adjustment. An applicant must submit proof of proper local government approval. Should the applicant be unable to obtain such local approvals, full documentation of the proceedings and reasons for the refusal must in all cases be submitted.

In making this application, applicant agrees to subscribe to the rules and conditions under which licenses are granted which are set forth herein and to abide by same. To wit:

All operations from this area must conform to the Federal Aviation Regulations of the United States, the laws of the State of New Jersey, and the orders, rules and regulations promulgated by the Department of Transportation, Division of Aeronautics. The available landing area as described in this application shall at all times be maintained in a safe and unobstructed condition and shall not be diminished, altered or modified unless by written authority of the Department of Transportation, Division of Aeronautics.

Proper safeguards against encroachment of unauthorized persons on the actual operating area of the Aeronautical Facility will be provided at all times when flights are being conducted or aircraft are being operated or prepared for operation. Adequate fire fighting apparatus and first aid equipment should be available and emergency procedures established as required.

Any duly authorized representative of the Department of Transportation, Division of Aeronautics shall be permitted to enter and inspect the premises at any time during scheduled hours of operation. They shall also be permitted to inspect all records and equipment at any time upon presentation of proper credentials.

All Aeronautical Activity Operators at the facility are required to be licensed or approved by the Department of Transportation, Division of Aeronautics; the owner or operator of the facility will not permit the conduct of that aeronautical activity until such license or approval is obtained.

All licenses shall be valid for one year from the date of issuance and shall be renewed annually upon application for renewal made not later than 30 days prior to the expiration of the license. Such renewal shall be contingent upon satisfactory completion of a re-inspection by a representative of the Division of Aeronautics. (Renewal forms are automatically forwarded by the Division of Aeronautics.)

In the case of a change of owner or operator of the aeronautical facility, the license may be suspended until such time as it is transferred to the new owner or operator, and any operation during such suspension period is illegal. Transfer can be made so as to avoid any suspension of operations if due notice is given to the Department of Transportation, Division of Aeronautics, before contemplated change is effective. Transfer of License to a new owner or operator may be accomplished by complying with the provisions of N.J.A.C. 16:54-2.9.

The Certificate of License shall be displayed on the premises at all times, and must be presented for inspection upon demand of any police officer of this State, or any member or representative of the Department of Transportation, Division of Aeronautics.

When license is granted to operate a public use Aeronautical Facility, the following will be provided, maintained, or accomplished by the licensee:

1. The name home address and telephone number of the facility manager or responsible official, who may be contacted in case of emergency.
2. Finalizing and posting in a conspicuous place, Facility Management Standards, to provide safe, common usage of the airspace in proximity to the facility, and for the safe handling of aircraft on the facility.
3. Provision of a public use telephone or other means of communication for emergency service notification (fire, police, rescue) and for contact with FAA Air Traffic Facilities. (Emergency telephone numbers will be posted in the immediate proximity.)

4. Maintain a file of State Aeronautical Regulations and maintain a suitable bulletin board for display of aeronautical information.
5. All aircraft accidents occurring on, or contiguous to, any aeronautical facility will be reported by the licensee or his agent, as soon as practicable, during normal working hours to the Division of Aeronautics and after hours and weekends, to the nearest State Police Station. The FAA will also be advised of the accident in accordance with applicable Federal laws and regulations.
6. Post in a conspicuous location, all signs and notices furnished by the Division of Aeronautics.

Signature

(Please type or print)

Name: _____

Title: _____

Company: _____